



2525 Third Avenue South
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June 15, 2017

**DSISD SPECIAL EDUCATION SERVICES
POSITION VACANCY**

POSITION: Teacher Consultant/Transition Coordinator

QUALIFICATIONS:

1. Earned Master's Degree or higher.
2. Full Approval by the State Board of Education as a teacher in one or more areas of special education.
3. Must have completed three (3) years of successful experience in special education

RESPONSIBLE TO: Director and Supervisor of Special Education

STARTING DATE: Start of 2017/2018 School Year

SALARY AND LENGTH OF CONTRACT YEAR: In accordance with Master Agreement,
183 days annually.

RESPONSIBILITIES:

The teacher consultant will improve the educational experience of students with major emotional, behavioral, cognitive, or learning difficulties, through a program of eligibility determination, consultation, academic intervention, and coaching. Leads the multidisciplinary evaluation team, provide assessment, collects, analyzes and interprets data and participates in the special education identification process. Actively participates as a member of building support teams in order to assist with data, programs, assessments, interventions and problem-solving needs. The transition coordinator will facilitate compliance consistent with the Federal Grant requirements. This will include training, data analysis, transition assessments, and IEP development to improve student outcomes relative to SPP Indicator B-13 & 14, B-1, B-2, B-4a, B-4b.

A. Desirable Qualifications

1. Experience in leading problem solving teams through data based decision making.
2. Experience in developing academic and behavioral interventions.
3. Experience in administering and interpreting a variety of assessments.
4. Experience in assessment, data collection, analysis, and interpretation.
5. Background in learning and behavior management.
6. Experience with training and monitoring the implementation of a variety of research-based intervention programs.
7. Ability to develop and to maintain acceptable relationships with school staff.
8. Ability to clearly express ideas and concepts verbally and in writing.
9. Experience in consultation strategies and working with community agencies.
10. Knowledge of Special Education law.
11. Knowledge and experience in identifying students with disabilities.

B. Performance Responsibilities

1. Participates as a member of the building support teams to assist all students in making academic and behavioral progress. This includes serving as a data, program, and assessment expert.
2. Uses data based decision making to lead a problem-solving model in dealing with student academic and behavioral concerns.
3. Consults with principals, staff members, and parents/guardians to assist students in making academic progress.
4. Active member of special review committees and revising implementation plans and interventions.

GENERAL SPECIAL REVIEW COMMITTEES AND REVISION IMPLEMENTATION PLANS AND INTERVENTIONS

5. Utilizes a variety of assessments to determine the need for special education services. Acts as a MET and IEP member.
6. Complete reports when required from the State.
7. Provides analysis and interpretation of information and data in oral and written reports. Interprets diagnostic findings to parents.
8. Participate in Individualized Educational Planning Team meetings and write and maintain IEP goals and objectives and assists with the development of other IEP goals and objectives.
9. Complete and send home progress reports.
10. Maintain ongoing contact with parents to assist them in the development of a realistic understanding of their child's abilities, progress, and future goals.
11. Provides recommendations for educational interventions to assist classroom personnel with student learning, achievement, and behavior.
12. Serves as a Multidisciplinary Evaluation Team representative on all cases assigned by supervisor.
13. Conducts comprehensive evaluations for determining special education eligibility.
14. Conduct data analysis across secondary related indicators (B-1, B-2, B-4a, B-4b, B-13, and B-14) in collaboration with the LEAs.
15. Consider additional data, such as Discipline, Early Warning Signs, and others as they relate to student outcomes, including parent and family input.
16. Use information related to and outcomes from data analysis to determine training, professional development, and technical assistance needs of LEAs to improve student outcomes.
17. Develop tools/systems for use in data analysis and offer applicable training.
18. Assist LEAs with the selection and implementation of age-appropriate transition assessments for use in identifying the student's strengths and interest as part of IEP development.
19. Assist LEAs in the development of their understanding of why, when and how to implement age appropriate transition assessments and how to translate data results into meaningful language and transition plans.
20. Provide training on the development of meaningful and aligned IEPs that focuses on: the students' present level of academic and functional performance, transition assessment data, post-secondary goals, and transition activities.
21. Performs other duties as assigned by the Director or Supervisor of Special Education.

C. In-Service

1. To develop and implement in-service training programs in area of interests and expertise.
2. To actively keep abreast of current research and innovative techniques through educational journals, workshops, conferences, and other professional readings and activities.

TO APPLY: Send letter of application, resume, and copies of credentials to:

Andrew P. Claes, Director of Special Education
Delta-Schoolcraft ISD
2525 Third Avenue South
Escanaba, MI 49829
(906) 786-9300, ext. 200
aclaes@dsisd.net

CLOSING DATE: June 30, 2017

Delta-Schoolcraft Intermediate School District is an equal opportunity employer and will not discriminate on the basis of religion, race, color, national origin, age, gender, marital status, height, weight, criminal record or disability. Persons denied equal opportunity based on these conditions may file a complaint with Jenny Corrigan, Delta-Schoolcraft Compliance Coordinator and/or the Michigan Civil Rights Commission, Lansing, Michigan.