



2525 Third Avenue South  
Escanaba, Michigan 49829-1298  
Phone: (906) 786-9300  
FAX: (906) 786-9318  
www.dsisd.k12.mi.us

**Delta-Schoolcraft ISD SPECIAL EDUCATION SERVICES  
POSITION VACANCY**

**POSITION:** School Social Worker

**QUALIFICATIONS:**

1. M.S.W. from graduate school of Social Work Program approved by the State Board of Education.
2. Temporary or Full Approval as a School Social Worker in Michigan.

**RESPONSIBLE TO:** The Director of Special Education

**STARTING DATE:** Start of 2017/18 School Year

**SALARY AND LENGTH OF CONTRACT YEAR:** In accordance with Master Agreement

**RESPONSIBILITIES:**

To provide through consultation with professional staff and parents, or through direct intervention with the student, assistance in reducing social barriers preventing the student from participating in an appropriate educational experience in the least restrictive environment.

**A. Assessment/Diagnostic**

1. To serve as a member of the Multidisciplinary Special Education Diagnostic Team, providing supportive assessment data and consultation to team members and case management as assigned.
2. To serve as a member of the Multidisciplinary Diagnostic Team for all students referred with a suspected emotional impairment, including responsibility for obtaining parent/guardian input into the assessment process.
3. Prepare and interpret social or developmental histories and assessments.
4. Assist in the development of IEPs for cases in which social work services are appropriate.
5. Serve as a Multidisciplinary Team representative to the IEP.
6. Provide appropriate recipient parties with all written reports completed as a part of the referral/diagnostic process.
7. Assist parents in the understanding of decisions, procedures, and other questions of concern affecting their children in the IEP Team process.

**B. Consultation/Counseling/Treatment Services**

1. Provide specifically designed individual and group treatment services to meet the unique needs of children with disabilities in accordance with the directives of the IEP Team.
2. Provide mediation services to resolve conflicts regarding the student with disabilities and the home, school and community.
3. Assist teachers with techniques for classroom interventions.
4. Serve as a liaison between schools, parents, and other human service agencies as needed.

**GENERAL, SPECIAL AND CAREER-TECHNICAL EDUCATION PROGRAMS & SERVICES**

Equal Opportunity Employer

The Delta-Schoolcraft I.S.D. does not discriminate on the basis of race, color, national origin, sex, age or disability.

5. Develop services and/or make referrals to address unmet needs of students and their families when such needs impair students adjustment or ability to receive maximum benefit from their school experience.
6. Provide consultation and support services to school personnel.
7. Provide services to parents to address factors relating to their child's academic and social/emotional success.

C. **In-Service**

1. Upon request, represent the DSISD in offering community presentations on topics pertaining to the field of social work and education.
2. Develop in-service presentations for educational groups.

D. **Records/Reports**

1. Collect and provide necessary administrative data for required reports.
2. Provide Special Education administration with necessary information required for monitoring activities.
3. Submit complete and timely Medicaid billing statements to PCG for all Medicaid eligible students on the caseload (if so assigned by the department administration.)
4. Attend weekly scheduled student staffing meetings.
5. Attend scheduled administrative/staff meetings.
6. Maintain working files for social work case load.
7. Maintain and submit monthly activity report.

E. **Social Work Interns**

1. Meet with university personnel to establish procedures for internship.
2. Develop contracts with interns identifying expectations and activities to be accomplished during the internship.
3. Provide midterm and final evaluation data as requested by the university.

F. Assume other duties/responsibilities as assigned by the Director of Special Education.

**TO APPLY:** Send letter of application, resume and copies of credentials to:

Andrew P. Claes, Director of Special Education  
Delta-Schoolcraft ISD  
2525 Third Avenue South  
Escanaba, MI 49829  
(906) 786-9300, ext. 200  
[aclaes@dsisd.k12.mi.us](mailto:aclaes@dsisd.k12.mi.us)

**CLOSING DATE:** Until Filled

Delta-Schoolcraft Intermediate School District is an equal opportunity employer and will not discriminate on the basis of religion, race, color, national origin, age, gender, marital status, height, weight, criminal record or disability. Persons denied equal opportunity based on these conditions may file a complaint with Jenny Corrigan, Delta-Schoolcraft Compliance Coordinator and/or the Michigan Civil Rights Commission, Lansing, Michigan.