



## **DELTA-SCHOOLCRAFT INTERMEDIATE SCHOOL DISTRICT**

2525 Third Avenue South  
Escanaba, Michigan 49829-1298  
Phone: (906) 786-9300  
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www.dsisd.k12.mi.us

Posted: September 2, 2016

### **POSITION POSTING**

#### **DELTA-SCHOOLCRAFT CAREER & TECHNICAL EDUCATION**

**POSITION:** Career & Technical Education Instructor- Automotive Technology Instructor

#### **QUALIFICATIONS:**

1. Minimum of 4000 hours recent relevant experience (within the past 5 years) in an occupation related to area of instruction and eligible for Michigan certification.
2. Bachelors Degree in Vocational Education preferred with a (VT) endorsement.

**RESPONSIBLE TO:** Career & Technical Education Center Director/Principal

**LENGTH OF WORK YEAR:** In accordance with the master agreement.

#### **RESPONSIBILITIES:**

1. The teacher will be responsible for teaching the (NATEF) program course objectives as established by the State Department of Career-Technical Education and those established by Delta-Schoolcraft Intermediate School District, including employability skills.
2. Develop and maintain a course description, course outline and task sheet based on course objectives.
3. Utilize instructional materials and teach performance based instruction.
4. Record student's progress on tasks sheets as necessary for grading and placement purposes.
5. Prepare students for employment and higher education.
6. Maintain a thorough knowledge of business and industry and recommend modification of program objectives where appropriate.
7. Provide the leadership and participate in youth organizations.
8. Involve business and industry in programming through effective use of advisory committees and other activities such as guest speakers and field trips.
9. Design the instructional program so that a variety of learning styles can be incorporated into the program.
10. Develop and deliver units on employability skills.
11. Maintain accurate attendance and call parents when necessary.
12. Develop and deliver units on related math, English and science.
13. Develop promotional materials for student recruitment and enrollment.
14. Maintain discipline and appropriate records including telephoning parents.
15. Participate in activities related to curriculum improvement, including clustering and restructuring and the development of materials and attending workshops.
16. Articulate program with pre-vocational and post-secondary levels.
17. Assist placement director in placing students to state minimums.
18. Place students in work experience programs.
19. Attend scheduled administrative/staff meetings.
20. Assume other duties/responsibilities as assigned by the Director/Principal.

**APPLICATION CLOSING DATE:** 3:00pm, September 9, 2016

**APPLY TO:** Mr. Luke Siebert, Director/Principal  
Delta-Schoolcraft Career & Tech Center  
2525 Third Avenue South  
Escanaba, MI 49829

Delta-Schoolcraft Intermediate School District is an equal opportunity employer and will not discriminate on the basis of religion, race, color, national origin, age, gender, marital status, height, weight, or disability. Persons denied equal opportunity based on these conditions may file a complaint with Jenny Corrigan, Delta-Schoolcraft ISD Compliance Coordinator and/or the Michigan Civil Rights Commission, Lansing MI.

### **GENERAL, SPECIAL AND CAREER-TECHNICAL EDUCATION PROGRAMS & SERVICES**

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