



REQUEST FOR BIDS

CNC Plasma Cutting Table RFB

ISSUE DATE: March 10, 2020

ISSUING AGENCY: Bay de Noc Community College
2001 North Lincoln Road
Escanaba, MI 49829

ISSUING AGENT: Sherri Viau
Staff Accountant

Introduction & Requirements

Bay de Noc Community College is currently seeking bids to purchase a light industrial CNC Plasma Cutting Table for our Welding Lab. This equipment will be used in an industrial facility utilized for welding education.

BID SPECIFICATIONS	
Qty	Type of Equipment
1	CNC Plasma Cutting Table with up to 5' x 10' Cutting Area <ul style="list-style-type: none"> Hypertherm Plasma or Torchmate Plasma. Integrated water table with adjustable water level; no bladders. Onboard nesting and programming. Touchscreen onboard computer.
Additional Bid Requirements	
1.	Cost of installation and onsite training.
2.	Cost of applicable, recommended educational accessories as an additional option.
3.	Included warranty details and price, term, and availability of extended warranty.
4.	Bid should include any required software and software licensing requirements.
5.	The College will provide the required computer hardware to run the equipment. Please list minimum hardware requirements.
6.	Expected lead time from order to delivery, installation and training.
7.	Installation and onsite training desired during the week of May 11 if possible.

Bid due date:

Bid must be received no later than **1:00 p.m. ET on Tuesday, March 31, 2020.**

Bid Copies:

Prospective vendors are instructed to deliver **one original and 2 copies** of the bid, enclosed in one sealed envelope or other package, in a manner that assures receipt by **1:00 p.m. ET on Tuesday, March 31, 2020.** Package must be sealed and designated prominently "**CNC Plasma Cutting Table RFB**". All proposals must be received at 2001 North Lincoln Road, Escanaba, MI 49829 by the 1:00 p.m. ET deadline.

Inquiries:

All inquiries concerning bids should be directed by **March 18, 2020,** to Sherri Viau at viaus@baycollege.edu. Responses to inquiries and clarification requests will be issued in writing to all interested parties.

Verbal Instruction Procedure:

No negotiations, decisions, or actions shall be initiated or executed by the proposer as a result of any discussions with any Bay College employee. Only this document may be considered as a duly authorized expression on behalf of Bay College. Only those communications that are signed and in writing will be recognized by the college as duly authorized expressions on behalf of proposers.

Freedom of Information Disclosure:

Ownership of all data, materials and documentation originated and prepared for the College pursuant to the RFB shall belong exclusively to the College and be subject to public inspection in accordance with the Michigan Freedom of Information Act.

Non-Discrimination:

The supplier in bidding, quoting and/or filling a purchase order agrees not to discriminate against any employee or applicant for employment because of race, color, age, sex, religion, national origin or ancestry. This covenant is required based upon Section 4 of Act no. 251; Public Acts of Michigan of 1955 and any breach thereof may be regarded as a material breach of the contract or purchase order.

Cost:

Any costs associated with preparing bids in response to this RFB are the sole responsibility of the bidder.

Acceptance or Rejection of Bid:

Bay de Noc Community College, may at its sole discretion, reject any or all bids received, as well as waive minor defects, irregularities, or informalities therein. *Alternates will be considered only when noted.*

Planned Timeline:

March 10 th	RFB released
March 18 th	Questions due
March 31 st	by 1:00 p.m. ET, sealed bids due
March 31 st	1:30 p.m. ET, sealed bids opened and begin evaluation
By April 7 th	Notification of successful bidder